

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

November 13, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough, Aaron Laughlin, Director of Public Works; Tom Bonidie, Code Enforcement Officer; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, October 9, 2023 – After the regular meeting to discuss personnel matters.

Sunday, October 22, 2023 – Possibly during the Township’s Halloween Party for Children.

Tuesday, October 24, 2023 – Meeting with members of the athletic associations.

Friday, November 3, 2023 – Police grievance issue.

Monday, November 13, 2023 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated that other than two Right-to-Know requests mentioned during the Public Hearing, there were no comments or questions submitted.

Call on the People

Walt Mager, 6710 Hilldale Dr. – Mr. Mager inquired about the new refuse/recycling hauler for the Township. Mrs. Fosbaugh replied that the Township has awarded a new contract to County Hauling. She explained that the bids were analyzed, and the costs were compared relating to manual and automated. If the Township stayed with automated, it would cost in excess of an additional \$300,000 over the five years of the contract. Waste Management was more expensive than County Hauling. They were less expensive when it came to automated collection; however, there were additional costs involved because we would have to purchase containers for each residential household in the community. There were also other restrictions that were not to the benefit of our residents, such as the number of bulk items which would be reduced to one per month. For an additional container, the resident would have to pay \$115 per year directly to Waste Management. Also, any extra bags, for both refuse and recycling, would not be permitted to be placed outside of the container and would not be collected. Based on this information, the Township decided to stay with manual collection and migrate to County Hauling. She added that once you elect to purchase the automated bins, you can never go back to manual collection. Therefore, after the contract expires in five years, if no one else bids for automated collection, the Township would have no option but to stay with whomever is going to provide automated collection, no matter what the cost may be. Mrs. Fosbaugh mentioned that there will be somewhat of a transition, and there will be a change in the collection schedule from Monday and Wednesday to Monday and Thursday. Each residential household will be sent a flyer with a calendar and stipulations relating to refuse and recycling. She added that glass will be reintroduced into the recycling stream.

Danielle Strimlan, 1540 Truman Ave. – Ms. Strimlan commented about the Oil and Gas Ordinance regarding setback requirements and the health and safety of the community residents. She proposed that the Township include in the ordinance a setback of at least 1,000 feet from existing structures for above ground and oil & gas operation. Ms. Strimlan also proposed an ordinance change to the language to include excluding injection wells from being permitted into the Township.

Mike Schreiber, Vickers Drive – Mr. Schreiber commented that he is requesting final approval on a lot consolidation. Mr. Sackinsky informed Mr. Schreiber that he is on this evening's agenda.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on October 9, 2023. All members voted aye. Motion carried.

- Action on Invoices** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of October, 2023. All members voted aye. Motion carried.
- Action on Ordinance No. 715** Motion by Mr. Snee, seconded by Mr. Lucot, to table Ordinance No. 715 until further review of the documents received at this meeting: AN ORDINANCE AMENDING THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ORDINANCE NO. 556 (“ZONING ORDINANCE”), AS AMENDED, ARTICLE II: DEFINITIONS, ARTICLE IV, R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE V: R-2 MEDIUM-DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT, ARTICLE VII: R-4 MULTIFAMILY RESIDENTIAL DISTRICT, AND TO AMEND ARTICLE XVIII: PLANNED RESIDENTIAL DEVELOPMENT (PRD) TO MAINTAIN CONSISTENCY WITH SAID UPDATES. All members voted aye. Motion carried.
- Action on Schreiber Consolidation Plan – Minor Subdivision** Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval for a minor consolidation subdivision identified as the Schreiber Consolidation Plan as submitted by the Developer, Michael Schreiber, to be located at 6802 Vickers Drive. All members voted aye. Motion carried.
- Action to Reschedule Anticipated Action on Ordinance – Acceptance of Public Improvements – Bonnie Dell Plan of Lots** Mrs. Fosbaugh explained that the only concern on this particular ordinance is the fact that all of the items that were cited in the engineer’s final review letter have not been addressed, and that is the reason for the rescheduling.
- Motion by Mr. Snee, seconded by Mr. Lucot, to approve rescheduling action on the Ordinance accepting the public improvements within the development identified as the Bonnie Dell Plan No. 3, being a portion of Decker Drive and a portion of Watchfield Drive, by South Park Township, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for December 11, 2023, as recommended by the Township Engineer. All members voted aye. Motion carried.
- Action on Snow Removal Agreement – Summit Station Phase 1 and Summit Station Phase 2** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Snow Removal Agreement by and between the Township of South Park and Mero South Park Ventures LLC, which provides for winter maintenance services to all streets in the subdivisions identified as Summit Station Phase I and Summit Station Phase II by Township Public Works forces at a specific cost to the Developer, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Ordinance – Accept Public Improvements – Summit Station Phase 1 Plan

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance accepting the public improvements in the development identified as Summit Station Phase 1 Plan, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for December 11, 2023. All members voted aye. Motion carried.

Action on Payment Request No. 2 and Final – 2023 Township Paving Project – El Grande Industries, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 2 and Final as submitted by El Grande Industries, Inc. in the amount of \$128,501.65, for the project identified as the 2023 Township Paving Project, as recommended by the Project Engineer. All members voted aye. Motion carried.

Action on Proposal – 2024 Township Paving Project – MS Consultants, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by John Balewski, representing MS Consultants, Inc., to provide engineering services in the amount of \$16,000.00 for the project identified as the 2024 Township Paving Project. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2024 Roads Program

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2024 Roads Program, scheduling the bid opening for Wednesday, February 7, 2024, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 12, 2024. All members voted aye. Motion carried.

Action on Proposal – Engineering Services for the 2024 Township-Wide Sanitary Sewer Rehabilitation Project – MS Consultants, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by MS Consultants, Inc., in the amount of \$13,000.00, which provides for professional engineering services related to the project identified as the 2024 Township-Wide Sanitary Sewer Rehabilitation Project, and authorizing the appropriate Township officials to execute said Proposal. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2024 Township-Wide Sanitary Sewer Program

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2024 Township-Wide Sanitary Sewer Program scheduling the bid opening for Wednesday, February 7, 2024, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 12, 2024. All members voted aye. Motion carried.

**Action to Ratify
Resolution No. 11-23**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify Resolution No. 11-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT (CARDOX ROAD STORM SEWER RELINING PROJECT). All members voted aye. Motion carried.

**Action on Change
Order No. 1 – Rt. 88
Intersection Project
– Demolition
Component**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Change Order No. 1 as submitted by the Contractor, Gemm Demolition, LLC, which provides for the asbestos abatement of the property located at 6570 Library Road Rear, in the amount of \$5,400.00, which is part of the Rt. 88 Intersection Project, as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment
Request No. 1 – Rt.
88 and Brownsville
Road Intersection
Project – Gemm
Demolition**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 in the amount of \$84,150.00 as submitted by the Contractor, Gemm Demolition, for the demolition work completed to date on the Rt. 88 and Brownsville Road Intersection Project, as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on
Assessment Change
Reimbursements –
Lawrence P. Arrigo,
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Township real estate tax refunds for the calendar years 2022 and 2023, as a result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated October 18, 2023. All members voted aye. Motion carried.

**Action on Training
Request – Domestic
Terrorism and
Violent Extremism –
Officer Shannon
Henrich**

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the attendance of Officer Shannon Henrich to a seminar entitled, “Domestic Terrorism and Violent Extremism,” which will be held at the Indiana Township Police Department on January 23, 2024, at a total cost to the Township of \$155.00. All members voted aye. Motion carried.

**Action on Training
Request – Sovereign
Citizens and 1st
Amendment
Auditors – Officer
Shannon Henrich**

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the attendance of Officer Shannon Henrich to a seminar entitled, “Sovereign Citizens and 1st Amendment Auditors,” which will be held at the Indiana Township Police Department on January 24, 2024, at a total cost to the Township of \$155.00. All members voted aye. Motion carried.

**Action on Bids – Fall
Commodities –
South Hills Area
Council of
Governments
(SHACOG)
Purchasing Alliance**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on September 28, 2023, for the purchase of Fall Commodities through its cooperative purchasing program, from the suppliers listed on Attachment A. All members voted aye. Motion carried.

**Action on MS4
Report –October,
2023**

Mrs. Fosbaugh explained that following is the MS4 report for October dated November 13, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System, which is an increasingly restricted mandate from DEP to protect the freshwater system.

1. The part-time litter collection employee continued on with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department rebuilt 3 storm sewer inlets in October.
3. The lining and cleaning activities at the Department of Energy facility on McElheny Road are completed. The regrading at the rain garden in the vicinity of the entrance to the Pleasant Hills Sewage Treatment Plant is underway. The regrading is necessary to accommodate the additional drainage now emanating from the DOE.
4. The Fall Environmental Day collection event was held on Saturday, October 21, 2023. Nineteen bags of assorted litter were collected throughout the Township by volunteers and organizations.
5. The flusher truck and camera truck were here in October for one week to address problematic areas. This concludes the use of the equipment by South Park Township until 2024.
6. The Public Works Department repaired approximately 200 l. ft. of curb. The repairs will ensure that water runoff is directed into the catch basins. The Public Works Department also cleared debris and materials blocking a number of outfall pipes.
7. The Public Works Department will soon begin inspecting approximately 110 outfalls, which are the pipes draining into the various creeks. Maintenance and testing of water to make sure there are no chemicals are done on an annual basis.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of October, 2023. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for September, 2023:

Calls for Service	583
Arrests	4
Traffic Citations	50
Warnings Issued	97
Reportable Accidents	5
Non-Reportable Accidents	2
Fire Calls	13
Emergency Medical Assists to Tri-Community EMS	68

The Police Chief's Report for October, 2023:

Calls for Service	664
Arrests	5
Traffic Citations	33
Warnings Issued	63
Reportable Accidents	2
Non-Reportable Accidents	8
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	10
Deer Struck by Vehicles	3

Chief McDonough mentioned that the police department participates in the National Drug Takeback program, which is held in April and October. South Park Township collected 217 pounds of pharmaceuticals and over-the-counter drugs, which are turned over to the DEA for disposal. He added that they collect everything with the exception of liquid and needles. Approximately 17 tons of pharmaceuticals were collected nationwide in October.

Chief McDonough informed the residents that during the holidays fraudulent activities increase. He advised that if an email is received that does not look right, delete it. If a resident is not sure, Chief McDonough advises that the resident contact the police department. He mentioned that the latest scam is someone making phone calls and pretending to be a local police officer requesting payment of delinquent fines using gift cards. He added that police departments do not solicit for fines, and advised residents not give out any personal information.

Chief McDonough commented that they participated in the Community Traffic Safety Award and have won the West Penn AAA Platinum Award. He added that they have won the award every year since 2012.

It is a collaborative effort between Public Works, the Board of Supervisors, Gateway Engineers and many others.

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the months of September and October, 2023. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He congratulated Chief McDonough on the AAA Award. He also recognized the two Supervisor candidates who attended the meeting and thanked them for participating in American democracy. Mr. Lucot congratulated Mr. Vogel on being elected as the next supervisor and will look forward to working with him in January. He also recognized Huck, a young resident who plays on a Township baseball instructional league called the Banana Bombers, and who was in attendance during the meeting.

Mr. Snee – Mr. Snee echoed Mr. Lucot's comments. He commented on the successful Halloween Party and thanked Mrs. Fosbaugh and the Recreation Board. He also welcomed Mr. Vogel to the Board of Supervisors.

Mr. Sackinsky – Mr. Sackinsky echoed his fellow supervisors. He mentioned that Mr. Vogel will be replacing him in January and welcomed him to the Board. He hopes that Mr. Vogel will continue the good work that he and his fellow supervisors have done in the past years. Mr. Sackinsky addressed Ms. Adams saying that he was sorry for her loss.

Adjournment

Motion by Mr. Snee, seconded by Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:32 p.m.